

**Road Closure Advisory: Staff and Guest Transportation details**

Please follow the information outlined below to ensure smooth operations on Race Day.

- The Reggae Marathon race route is a double-loop on Norman Manley Boulevard from Negril Roundabout to Salt Creek Bridge.
- On race day, **Saturday December 6, 2014**, the road from Negril Roundabout to Salt Creek Bridge will be totally closed between 4:00am and 12:00 noon.
- The Police will be in complete charge of the road and their instructions must be followed.
- Only police-escorted shuttle buses will be allowed on the race route on Norman Manley Boulevard from Negril Roundabout to Salt Creek Bridge (just beyond Club Riu).
- Everyone must take the shuttles and allow extra time for travel.
- Systems have been put in place to ensure runner safety and scheduled shuttle bus movement along the road.
- No traffic heading to Negril will be allowed past Salt Creek Bridge or the Negril Roundabout. Only hotel staff buses will be allowed to travel under police escort to the hotels to drop off staff. The staff buses will be requested to pick up any other persons on the Boulevard heading in the same direction and to drop them off at their locations. On the trip back, the buses will also need to pick up any persons on the Boulevard who need transportation and are going in the same direction. Standing is to be allowed on the buses to maximize the number of people being transported. The police will escort the buses in a convoy on the Boulevard.
- Any vehicles needing to come on Norman Manley Boulevard must travel via Westmoreland to Negril. Road closure signs re the Norman Manley Blvd will be put at Green Island & Orange Bay.
- Hotels and other properties must sensitize their staff and team members about the road closure and shuttle bus system that has been put in place on this ONE DAY of the year in order to facilitate the Reggae Marathon.
- All hotels and guest houses need to let us know the number of staff coming from Westmoreland and from Hanover, as well as the times that the staff is to be at work, so that we can plan accordingly. Kindly complete the form attached and email to frontdesk@rondelvillage.com by 12:00 noon Tuesday December 2, 2014.

**Procedures for Staff to come to work**

- Hotels should arrange to bring in their crucial staff members early on Race Day, or if possible, have them stay over Friday night to avoid the road closure on Saturday morning.
  - Hotel staff buses will need to operate earlier to allow sufficient travelling time.
  - In order to arrive at work on time, please plan ahead and allow extra time for travel on race morning. Kindly allow for half to one-hour delays.
  - Due to the number of runners on the road, the shuttle times have been set based on the safest travel times.
  - Police will escort shuttles in a convoy traveling in the middle/center-of-the-road.
  - Special care will be taken at the four (4) medians located between LBBP and the Negril Roundabout. Jamdammers and Police will direct the bus traffic around the medians giving **runners the right of way**.
  - Buses will be coordinated to shuttle in a ONE-WAY, ONE DIRECTION system to avoid two-way traffic.
  - Standing passengers will be allowed on the shuttle buses during the peak travel times.
  - Since the peak travel times for both runners and staff is from 8:00am to 10:00am, we suggest that staff be scheduled for the shuttles outside of this peak period.
  - Anyone can take the shuttles. There is no charge!
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- **Persons coming from Westmoreland side:**
    - Staff/Team members are to go to the Negril Craft Market to pick up the shuttles. A steward will direct the loading of the buses. The shuttle turnaround point is the Negril Craft Market.
    - There will be 5 shuttle operation times 1) 4:00am for staff on 6:00am shift, 2) 6:45am for staff on 7:00am shift, 3) 7:45am for staff on the 8:00am and 9:00am shifts, 4) 8:45am and 5) 9:45am for staff on the 10:00am shift.

- Plus additional runner dispatch every 30mins or as needed FROM Long Bay Beach Park going NORTH at 8:00am, 8:30am, 9:00am, 9:30am, 10:00am and as needed thereafter, approx 45mins  
NOTE: Peak time for runners departing LBBP is 8:00am to 10:00am.
- The staff buses will take staff to the hotels travelling in a convoy escorted by the police. On the trip back, the buses will also need to pick up any persons on the Boulevard who need transportation and are going in the same direction. Standing is to be allowed on the buses to maximize the number of people being transported.

➤ **Persons coming from Hanover side:**

- The highway will be closed at Salt Creek Bridge (just beyond Club Riu. Only hotel staff buses will be allowed to travel past the Salt Creek Bridge.
  - Hotel staff buses will bring staff to their hotels travelling in a convoy escorted by the police. On the trip back, the buses will also need to pick up any persons on the Boulevard who need transportation and are going in the same direction. Standing is to be allowed on the buses to maximize the number of people being transported.
  - There will be 5 shuttle operation times 1) 4:00am for staff on 6:00am shift, 2) 7:15am for staff on 7:00am and 8:00 am shifts, 3) 8:15am for staff on the 8am and 9:00am shifts, 4) 9:15am and 5) 10:15am for staff on the 10:00am shifts
  - Plus additional runner dispatch every 30mins or as needed FROM Long Bay Beach Park going SOUTH at 8:00am, 8:30am, 9:00am, 9:30am, 10:00am and as needed thereafter, approx 45mins.
  - Persons who need to go up the Boulevard should go to the Negril Craft Market to pick up a shuttle.
  - Other persons will need to travel via Whitehall or Red Ground as no traffic will be allowed around the Roundabout after 4:00am when the road closes.
  - There will be 5 shuttle operation times 1) 4:00am for staff on 6:00am shift, 2) 7:15am for staff on 7:00am and 8:00 am shifts, 3) 8:15am for staff on the 8am and 9:00am shifts, 4) 9:15am and 5) 10:15am for staff on the 10:00am shifts
  - Plus additional runner dispatch every 30mins or as needed FROM Long Bay Beach Park going SOUTH at 8:00am, 8:30am, 9:00am, 9:30am, 10:00am and as needed thereafter, approx 45mins.
- The buses are to pick up anyone seen waiting outside hotels to take to the start and drop off based on where hotels passengers need to go.
- Staff going to the furthest locations must take the front buses.
- Staff and persons on the shuttles need to take care crossing the road so as to not to interfere with runners on both sides of the road.

#### Guest Departure Information

The Police will escort all guest departure vehicles from their hotel on Race Day, Saturday December 6, 2014 between the hours of 4:00am and 12:00noon.

- Hotels are to produce the list of guest departures and arrivals between the hours of 4:00am and 12 noon on Race Day Dec 6, 2014 as early as possible. The list is to include the following information: Number of persons, flight time, departure time from hotel, bus company/taxi driver name, license number, driver name and cell number. Use the attached form and email or fax to JUTA no later than 3:00pm Tuesday December 2, Fax 957-4619 or [reservations@jutatoursnegrilltd.com](mailto:reservations@jutatoursnegrilltd.com).
- Hotel departures between 4:00am and 8:00am should leave Negril by 4:00am to avoid the road closure.
- Hotel departures between 8:00am and 12:00 noon must allow extra travel time
- Buses taking guests to the airport between 4:00am and 12:00noon are requested to park at the respective hotels on the Friday night in order to facilitate on-time departure on Saturday morning. If unable to park overnight, the buses must get to the hotel before the road closes at 4:00am.
- All Guests departing properties for midday/early afternoon flights must schedule their hotel pick-up earlier to ensure that they allow sufficient travelling time.

## Runner shuttles

- JUTA/JCAL and our sponsors operate free shuttles on race day for all travelers along the route who need to get to, or from, Long Bay Beach Park.
- All shuttle buses will be escorted by the Police during the Road closure times.
- Reggae Marathon will have a Shuttle Bus info desk at Registration for runners to sign up for shuttle time slots. This info and updates will be provided to the Dispatch Team at 4:00pm and 9:00pm. However, it is well known that heavier loads are from the larger hotels at the North End and sufficient buses should be deployed to carry runners to the race start.
- Hotels should find out from guests who check in between December 2 and 5, if they will be attending the Reggae Marathon as spectators and if so to advise them about the free shuttles and to sign-up at Registration.
- Shuttles will operate at the following times to take participants to the start of the race departing from the Negril Craft Market & Club Riu at 3:45am, 4:00am, 4:15am, 4:30am and 4:45am.
- The shuttles will pick up runners along the Boulevard as they will be instructed to stand on the Boulevard outside their hotels to be picked up for travel to the race start.
- One shuttle bus (One Love Bus) will pick-up runners on the West End starting at 4:00am from the furthest hotel in the Shuttle sign up and will drop off at the Roundabout. Runners would transfer to the designated shuttles at the Craft Market.
- JUTA will arrange if necessary, for shuttles to bring Grand Palladium runners to the start of the race. Shuttle buses from Grand Palladium will travel directly to the start of the race by 4:00am after which the Boulevard will be closed. The departure time from Grand Palladium is 3:00am. If there are any empty seats, buses can pick up runners on the Boulevard. Suggest return trip at 8:30am and 10:00am then afterwards if needed for runners doing full marathon.
- For the return trip to hotels, shuttle buses will begin departing from Long Bay Beach Park at 8:00am.

**Heading North:** Departing with the 8:00am, 9:00am, 10:00am shuttle caravan, plus optional 10:45am, 11:30am, 12:30pm

**Heading South:** Departing with the 8:30am, 9:30am, 10:30am shuttle caravan plus optional 11:15am, 12 noon and 12:45pm.

\*Expect heavy loads for the 8am to 10am departures.

- A Transportation Dispatcher will be positioned at the Bus Stop Tent located on the verge across from Long Bay Beach Park to direct and assist runners who need return trip transportation.
- Radios will be provided to ease communication between shuttle dispatchers on the course.

## Other information

### Tours

- Tour companies are requested not to sell morning tours from Negril properties located on Norman Manley Boulevard on Saturday December 6, 2014, so as to keep the number of vehicles on the Boulevard to a minimum.
- Two (2) Media vehicles will be allowed on the route.
- A moped and bicyclists will be used by Reggae Marathon to identify/assist slower runners/walkers on the route.
- The vehicle providing meals for volunteers on the course will be allowed on the Boulevard. Volunteer Welfare will coordinate movements with shuttle convoys as is feasible.
- Information will be put in the runner's bags about the shuttle times and importance of being early for the pre-race warm-up and start time.
- Green Island torchbearers (40 to 60 persons) arrange their own transportation (2 buses) and usually arrive at the Park by 4:45am. They will coordinate their departure to be part of a shuttle convoy leaving Long Bay Beach Park.